



Land Stewardship Coordinator

Deadline to Apply: March 28th, 2025

The ideal candidate for this position is a highly motivated person who has deep knowledge of and practical skills in land stewardship and land stewardship planning, strong people skills and experience guiding others in land stewardship, and demonstrated leadership skills in a collaborative environment. The Land Stewardship Coordinator works in coordination with the Director of Conservation and Stewardship to lead the ongoing caretaking, stewardship, and monitoring of KLT-protected land, including supporting our efforts to connect our diverse community with the land through community land stewardship, workshops, and environmental themed cultural events.

Responsibilities:

- Play a leadership role in
 - Updating and developing land stewardship (land management) plans
 - Land stewardship work planning (especially seasonal, weekly, and daily plans)
 - Coordination of the land stewardship team
- Regular stewardship, caregiving, and maintenance of KLT-protected land and amenities
 - Such as planting, maintaining, and propagating plants; stewarding opportunistic and spreading plant populations to increase diversity, building soil, mowing/trimming/weed whacking, moving wood and brush, removing litter and debris, building and maintaining trails, and installing and maintaining landscape amenities and protection against unwanted herbivory.
- Regular monitoring and documentation of KLT-protected land through field notes, photographs, and GPS points
- Contribute to evolution of overall KLT land stewardship philosophy and practices
- Support coordination of contracted professionals and workshop facilitators
- Lead the inventory and maintenance of land stewardship tools and equipment
- Contribute to planning on public access improvements to KLT-protected land
- Contribute to ensuring legal compliance and public safety on KLT-protected land
- Support maintenance of good relationships with neighbors of KLT-protected land
- Contribute to land stewardship volunteer engagement strategies
- Volunteer recruitment, engagement, and tracking
- Coordination and training of volunteers and community stewards
- Lead volunteer stewardship events (including observation and visioning)
- Contribute to the planning of cultural activities on KLT-protected land
- Contribute to development of signage
- Solicit sponsorships from businesses for events and projects related to land stewardship
- Provide technical support to community members in land matching program

Necessary experience and qualifications:

- 5 or more years of experience in land stewardship (ideally in both rural and urban natural environments)

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- Experience and skills working with people (variety of backgrounds, identities, and ages)
- Good communication skills
- Leadership experience and aptitude for collaborative work
- Self-motivated and strong work ethic
- Native and non-native plant identification skills in this bioregion
- Able to lift 50 lbs.
- Comfortable working outside in varying weather conditions and temperatures
- Valid driver's license

Preferred experience and qualifications:

- Bilingual in Spanish and English
- Ecological landscaping, gardening, horticulture, and/or farming experience
- Background in ecology, restoration ecology, botany, environmental science, or related field
- Experience with ArcGIS
- Trail-building experience
- Construction / building experience
- Firsthand knowledge of the community and geography of our service area
- Experience with Google suite (Google docs, sheets, etc), Slack, and Asana (task management)

Hours, duration, schedule: This is a part-time position (25 hrs per week) that begins on or around April 1st 2025 and lasts until February 2026, with the possibility to extend into the 2026 land stewardship season and a more permanent position. The work schedule includes regular land stewardship days and meetings, volunteer events outside of normal business hours (weekday evenings and weekends), and flexible independent office and land work time. This position includes paid holidays off, if the holiday falls on a normally scheduled work day.

Pay: \$23 to \$26 per hour, depending on experience and qualifications

Location: City of Kingston, Town of Ulster, and Town of Hurley. In addition to at-home office work, the KLT office in Kingston, where we also have regular meetings, is available for use.

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How to apply:

- Send cover letter and resume to opportunities@kingstonlandtrust.org
- We will ask for three professional references after the first or second round of interviews.
- Contact greg@kingstonlandtrust.org with questions about the position or application process

Equal Opportunity Employer

The Kingston Land Trust is an Equal Opportunity Employer that values diversity in all areas of its operations. KLT is committed to equal opportunity in employment and promotion for all qualified persons without regard to race, color, age, religion, sex, marital status, sexual orientation, gender identity, gender expression, national origin, citizenship, military or veteran status, the presence of any sensory, mental or physical disability, pregnancy and childbirth, family responsibilities, or any other basis protected by applicable laws, regulations, or guidelines relating to discrimination in employment.